

# PATIENTS PRACTICE PARTNERSHIP

Friday 14<sup>th</sup> September 2012

## MINUTES

Present: Dr Pitt, Judith Harrigan, Anne Crisp, Jane Page, Brian Sleafer, David Gregory, Tony Saville Annie Taylor, Kate Williams

1. **Apologies:** Dr Graves, Dr Tideswell, Dr Tee, Dr Vernon, Frank Silver, Bill Miller, Martine Burgess, and Rev'd David Vincent.
2. **Minutes of Last Meeting (29.6.12):** All agreed
3. **Matters Arising:** See items below
4. **Suggestion Box** – There are no suggestions from either practice.
5. **Patient Survey Flyer** – for September. Please can issue 2 be put on the flyer. The group have suggested the following questions to go on the next flyer as follows:
  - 1) **Why am I being referred to a GPWSI (GP with specialist interest)** – Dr Pitt gave a brief account of the GPSWI role and how the referral works – she would write an answer to this question to be added to flyer.
  - 2) **How to make an appointment** – Annie to copy the details from the practice leaflet and advise details can be found on the practice website and in the surgeries.
  - 3) **Requesting a home visit in the morning – what time will the GP arrive.** – The practice cannot give an exact time – the receptionist will advise the patient, the GP will visit after morning surgery which could be later in the morning or this afternoon. *Kate suggested adding that a request for a visit should be made before 10.00am (if possible).*
6. **Flu Saturdays Raffle and Cakes** – John Tasker house is having 2 Saturday clinics one on 29<sup>th</sup> September and one on 20<sup>th</sup> October and Felsted is having one on the 13<sup>th</sup> October. The group agreed to run another raffle and cake stall at John Tasker House for the St Clare Hospice and Felsted to run a raffle for Farleigh Hospice. Anne and Jane volunteered for the 29<sup>th</sup> September to help and Brian, Judith and Jane for the 20<sup>th</sup> October. Cakes will only be available on the 20<sup>th</sup> October
7. **Conservation Area – Martine Burgess/David** – David reported a Felsted Conservation Area Appraisal Public Exhibition had been arranged at Felsted Memorial Hall on Monday 24<sup>th</sup> September by John Bosworth. This is a chance to see details of all the proposed changes and to discuss them with council officers present. The website to view more information is: [www.uttlesford.gov.uk/felstedcaa](http://www.uttlesford.gov.uk/felstedcaa)
8. **Neighbourhood Planning** – Neil Blackshaw is a consultant town planner and has been retained to this new organisation by Dunmow Town Council. Neighbourhood planning is a new way for local people to have a majority statutory say in helping to shape development and decide the future of the place where they live. It is a new right for communities introduced through the Localism Act 2011. You will be able to work with your community and use a neighbourhood plan to create a vision of how your area should grow and what it should look like, is there.

At the moment the planning system helps decide what gets built, where and when

